

DRAFT

2-1-1 Oklahoma Advisory Collaborative
Special Meeting Minutes
April 14, 2010

1. The meeting was called to order by Ed Pulido at 10:15 am.
2. Roll Call was taken Lori Linstead:

Voting Members present:

Janelle Mulanax	Karen Sedberry	
Deborah Price	Bill Waggoner	
Ed Pulido	Brook Arbeitman	12 members and 4
Tom Thomson	Lance Robertson	proxies.
Jean Jones	Sheri Carter	
Kelley Riha	Jane Sutter, proxy for John Johnson	
Madalyn McCollom	Beverly Williams, proxy for Larry Olmstead	
	Marissa New, proxy Toni Frioux	
	Crystal Stuhr, proxy for Bob Stafford	

Quorum was established.

Absent without proxy:

Kyla Campbell
Michael Jones
Michelann Ooten
UW Urban Rep
Clint Castleberry

Visitors present:

Holly Archer	Kelly Nutter
Jane Garner	Danielle Harris
Andrea Galbusieri	Tom Taylor
Tonya Wiley	Bryan Hiel
Jim Lyall	

Staff Present: Lori Linstead

3. Ed welcomed everyone and asked attendees to introduce themselves.
4. Chair Remarks: Ed thanked everyone for committing to a special meeting in April and commended those members in attendance. Ed stated that 211s in Oklahoma are faced with many challenges as the new fiscal year approaches. Challenges include but are not limited to decreased funding at a time when 211 call volume is at an all time high and continues to climb significantly each month. There will be difficult decisions to be made by the Collaborative and 211 regions in the next few months and this meeting is critical as discussions begin around how to move 211 forward and continue to provide quality services to Oklahoman's at a time when state revenue is in decline.

5. Prior to the Consent Docket vote, Ed asked that Item 9, “New Business” be stricken from the agenda since new business cannot be conducted during a special meeting according to Open Meetings Act.

Consent Docket: February and March Meeting Minutes, March Financials, March Director’s Report, February Call Center Reports. **[Motion – Lance Robertson; Second – Janelle Mulanax –passed by acclamation]**

6. By-Law Revision – The Board Development Committee submitted the newly revised by-laws to the Collaborative for approval. The new by-laws were approved and will go into effect July 1, 2010. **[Motion – Crystal Stuhr; Second – Deborah Price – passed by individual roll call vote]**

7. FY’10 Budget Revision – Strategic Planning and National AIRS Conference
Strategic Planning– Lori reminded members that when developing the SFY2010 regional budgets, a strategic planning funding formula was developed and approved by the Collaborative. Each region was given an allocated amount to be set aside in the SFY2010budget for strategic planning. The regions are not in a position to complete strategic planning at this time so Lori recommended that funding be released and regions allowed to re-allocate this funding to another line item. The recommendation by the Executive Committee is that this funding should not be used for administrative fees or marketing. **[Motion – Crystal Stuhr; Second – Deborah Price – passed by acclamation]**

National AIRS Conference – Lori shared that the National AIRS Conference will be held in May in Rochester, New York. She reminded members that the SFY2010 contract states the following, “*Regions agree to send a minimum of one person per region to the national AIRS Conference that is held annually,*” (Terms and Conditions, page 22). Due to budgetary challenges, Lori recommended that the regions be exempted from this contractual obligation for the current fiscal year. Members discussed this issue and agreed with Lori’s recommendation with one exception - members asked that the motion state that regions be exempted from this requirement until further notice. **[Motion – Janelle Mulanax; Second – Madalyn McCollum – passed by acclamation]**

8. Regional Contract Renewals and Reduction in Funding for SFY2011 – Lance provided information from OKDHS regarding the budget. The challenge the state faces is that year-to-date we are still 19.5% below the estimate, totaling \$781.4 million dollars. Many still project that we will have over one billion few state dollars to appropriate in SFY2011. The state projected “hole” for OKDHS which is the difference between the anticipated State Budget Work Plan (SBWP) and anticipated revenue available is \$96.1 million in state dollars. OKDHS programs will be expected to absorb an 18% reduction in funding beginning July 1, 2010. 211 is funded by OKDHS and as with every program within the OKDHS infrastructure, will be expected to assist in off-setting the shortfall in state appropriated dollars.

Collaborative members were given a document outlining SFY2010 regional allocations, 2009 call volume for each region, population, and square miles for each 211 catchment area. Per the Executive Committee's request, the document also provided a breakdown of an 18%, 20% or 22% reduction in funding and the fiscal impact it would have on each regional allocation.

The Collaborative decided to be pro-active and implement a 20% reduction rather than the 18% reduction in funding due to consensus that another budget reduction in SFY2011 could be a reality. This reduction will have a dramatic impact on 211 operations across the state. For 2009 alone the program has seen an increase of 20% in call volume and is a critical partner in statewide emergency management services.

The Collaborative also voted that administrative fees will not be an allowable expense in SFY2011. 211 regions were encouraged to meet with their local boards as soon as possible to determine what impact the reduction in funding will mean in terms of operations. The Collaborative asked that regions meet with one another and discuss options for ensuring continuity of 211 services. Members asked that the options be presented to the Collaborative during the April 28th meeting for further discussion and input.

Effective July 1, 2010, 211 regions in Oklahoma will experience a 20% reduction in funding and will not be allowed to claim administrative (in-direct) fees. **[Motion – Brook Arbeitman; Second – Madalyn McCollum – passed by individual roll call vote]**

211 regions were asked to submit their new budgets for SFY2011 by Monday, April 26th. The regional budget amounts will be voted on by the Collaborative at the next monthly meeting scheduled for Wednesday, April 28th.

Ed requested that Lori draft an email to be shared with community partners explaining the current status of 211 in Oklahoma including information around the newly approved 20% reduction in funding. He asked for this to be provided to Collaborative members and regions as soon as possible to aide in the sharing of accurate information about 211.

9. New Business – stricken from the agenda.
10. Additional discussion items – none
11. Announcements – Crystal stated that the Board Development Committee will devote the next few weeks toward nominations and recruitment for the Council. Lori will send an electronic version of the Criteria/Nomination form to members and regions for the purpose of submitting names of candidates to the Committee. The Committee has set a deadline of April 30th for submission. Members who would like to work with the Committee on nominations and recruitment were asked to contact Lori.
12. Adjournment – 11:45am