

**Oklahoma 2-1-1 Advisory Collaborative**  
Meeting Highlights  
July 28, 2004  
Oklahoma Telephone Association, OKC, Oklahoma

**Welcome:**

Immediate Past Chair Pam Cross called the meeting to order 10:00 am. Those in attendance:

Pam Cross	Kelly Riha	Brook Borden
Carrie Wiggs	David Bernstein	Bob Brandenburg
Madalyn McCollom	John Hudgens	Nita Holstine
Steve Wilt	Cathi Hughes	Malinda McQueen
Linda Jenkins	Lilli Land	Pattie Thompson
Pam Shepherd	Eric Seguin	Dana Trent
Raymond Haddock	DJ Thompson	L'Toya Carter
Mary Howell	Brad Yarbrough	
Nita Holstine	Bobbie Cremer	

1. **Introductions and Announcements.**

AIRSO will host a lunch meeting immediately following the Collaborative meeting in OKC.

The national 2-1-1 Assembly will be hosting a conference call titled "Getting Connected to Cell Phone Companies" at 1:00 pm. Instructions on how to access the call are attached to meeting packets.

2. **Approval of Minutes from June Meeting**

A copy of the minutes from the June 30, 2004 meeting was attached to meeting packets. With no additions or corrections, it was motioned, seconded and passed that the minutes be approved.

3. **Joint Oklahoma Information Network (JOIN) Presentation**

John Hudgens introduced speaker Dr. Mark Reynolds, Ed.D., Data Projects Manager – ODMHSAS and JOIN Steering Committee Chair.

Dr. Reynolds gave a presentation on the JOIN system in Oklahoma and received questions on how JOIN and 2-1-1 can collaborate and interface in the future. For a copy of Dr. Reynolds' Power Point presentation, please contact Carrie Wiggs, [cwiggs@csctulsa.org](mailto:cwiggs@csctulsa.org).

**Committee Reports:**

4. **Resource and Development Committee-** Carrie Wiggs reported on the meeting. Written report attached to meeting packets. MSP to accept the minutes. The R&D Committee will continue to develop a conflict of interest statement and research the Open Meetings Act. Steve Wilt reported that the OCC attorney did not think that the OK 2-1-1 Collaborative would need to report to the state Ethics Commission.

**Voting Item** – A letter to the Oklahoma telephone companies was presented to the Collaborative for review & approval. This letter is an introduction to the telcos of the Oklahoma 2-1-1 initiative and a "heads-up" that they may be contacted by local entities for a switching rate some time in the near future. After some minor wording changes to the letter it was motioned, seconded, and passed that the letter be sent to the OK telcos.

5. **Funding for Statewide Initiatives**

There have been no additional funds available for the statewide initiatives. Linda Soos-Davis with the Department of Emergency Management is checking with the national Citizen Corps groups to see if it will be possible to “shuffle” some funds around to support statewide initiatives.

6. **Application & Review Committee**

The Application & Review Committee recommended to the Collaborative a wording change in the OCC’s rules for 2-1-1 service to eliminate the sentence “Ensure 24-hour coverage”. After much discussion, the Collaborative suggested that we could add a definition to the OCC’s rules, but that the “Ensure 24-hour coverage” provision should remain in tact.

The Committee also presented the application for review & approval. The Collaborative members held a lengthy discussion and made some suggested changes to the wording & structure of the process. The application committee will make final changes and present to the Collaborative for a vote at the August 25 meeting.

The Committee reported that once an application is submitted by an I&R who wishes to receive 2-1-1 designation, it will be reviewed by a review team of 5-7 impartial participants (several people volunteered to be on the review team at this meeting). Within a 60 day review period, the review team will make its recommendation to the Collaborative. Collaborative members without conflict(s) of interest will approve/deny the review team’s recommendation. If there are two competing I&R entities who wish to serve the same area and they cannot agree on dividing their area or are not willing to collaborate together, the Dispute Resolution Committee will meet to help resolve the issue.

There being no other business, Pam Cross adjourned meeting at 11:45 am. Next meeting will be held in Stroud on August 25, 2004, at 10:00 am, at City Hall. For directions or agenda items, please contact Carrie Wiggs, [cwiggs@csctulsa.org](mailto:cwiggs@csctulsa.org).

Respectfully submitted,

(Carrie Wiggs for:)

*Helene Schwartz*

Secretary, Oklahoma 2-1-1 Advisory Collaborative